

National University of Ireland Galway

GALWAY DOCTORAL RESEARCH SCHOLARSHIP SCHEME

CENTRE FOR THE INVESTIGATION OF TRANSNATIONAL ENCOUNTERS
for a PhD Research Project supervised by Dr. Róisín Healy

TERMS AND CONDITIONS 2019/20

The College of Arts, Social Sciences, and Celtic Studies (CASSCS) at NUI Galway is pleased to offer ONE postgraduate scholarship to support full-time PhD research within the Structured PhD in History programme under the supervision of Dr. Róisín Healy, commencing in September 2019.

Research proposals should address topics within one or more of the following themes:

- Modern German and/or Polish history.
- Transnational and/or comparative approaches to modern Irish history.
- Colonialism and anti-colonialism within Europe.

Applicants are advised to carefully read these Terms and Conditions in advance of submitting an application to ensure their eligibility under the Scheme. Applications that do not comply with the Terms and Conditions will be deemed ineligible.

1. Duration

The scholarship will be awarded to cover a four-year programme of study, subject to satisfactory progress being made on an annual basis (as communicated each year by the student's Graduate Research Committee (GRC)). The Scholarship will not be tenable beyond the four-year period.

2. Value

The maximum value of the Scholarship award will be €16,250 per annum, from which a student levy and fees of €5,250 will be paid. The balance of €11,000 will be paid in a monthly stipend of €916.66. The scholarship of the awardee whose fees are paid by an external funding body (e.g. a Local Authority) will be reduced by the relevant fee amount. A successful candidate from a non-EU country will be entitled to apply for an International Merit Scholarship to cover the non-EU portion of their fee.

3. Classification of Scholarship Payments

The scholarship is officially classified as a 'scholarship' and hence does not attract Tax or Social Insurance. The recipient is not an employee of the University.

4. Eligibility

The minimum qualification for the award of a scholarship is a first class or higher second class honours primary degree or the equivalent from a recognised institution in a relevant discipline. Higher degree results shall normally take precedence over the results of the primary degree.

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The applicant must also have an established proficiency in English or in Irish. For applicants whose first language is not English or Irish, a language proficiency assessment may be required.

Students who have already begun a PhD programme are not eligible to apply.

5. Conditions of Tenure

- a. The successful applicant to this scheme will be designated as a *Galway Doctoral Research Scholar* and will register in the Structured PhD in History programme of the CASSCS, National University of Ireland, Galway before the Scholarship can be drawn down. For further information on the programme, see [here](#).
- b. Registration will take place in September. If registration is not completed on the due date then the scholarship offer may be withdrawn.
- c. The scholarship will be awarded for four years subject to satisfactory progress being confirmed each year by the student's GRC.
- d. The scholarship will automatically cease on the submission of the Scholar's PhD thesis, if this occurs within the four year period.
- e. The scholarship is valid for the year in which it is awarded or renewed. Under general circumstances the scholarship may not be deferred or otherwise interrupted, without reasonable cause. Where particular situations arise that necessitate temporary leave of absence, they shall be verified and notified to the GRC, and approved by the Dean of the CASSCS.
- f. Should the Scholar be unable for any reason (including medical reasons) to pursue studies in accordance with the Terms and Conditions of the scholarship, the Scholar and/or his/her supervisor is required to inform the Dean of the CASSCS within two weeks of such a situation coming to the Scholar's attention. The Dean of the CASSCS, on appropriate advice, reserves the right to withdraw or suspend the Scholarship.
- g. The Scholar may wish to terminate the scholarship for personal, professional or other reasons. This should not be done without prior consultation with the GRC and Dean of the CASSCS, as it may involve reimbursement by the Scholar to the CASSCS if the Scholar is unable to justify the funding received up to the date of termination.
- h. All publications, presentations and publicity associated with or arising from the research undertaken by the Scholar while in receipt of the Galway Doctoral Research Scholarship must contain the following acknowledgement '**Funding received from the Galway Doctoral Research Scholarship Scheme of the College of Arts, Social Sciences, and Celtic Studies, National University of Ireland Galway**'.
- i. The completion of the research, which is central to the PhD degree, remains the primary purpose of the scholarship. However, as part of their doctoral graduate formation, and with a view to assisting the Scholar in the acquisition of skills in the transfer of knowledge and the assessment of students, the Scholar will be expected to engage in teaching, or other academic work, that normally will not exceed three contact hours¹ per week, or the equivalent in other duties, during the second, third and fourth years of the scholarship. (See 5.7 of the [University's Guidelines For Research Degree Programmes](#)).
- j. At the earliest possible opportunity during the tenure of the scholarship, the Scholar will be required to prepare one, or if necessary two, application(s), under the guidance and advice of the supervisor, for external research funding under the Irish Research Council (IRC) Post-Graduate Scholarship Scheme, if eligible to do so.
- k. The holder may not be the holder simultaneously of any other scholarship or fellowship.
- l. The Galway Doctoral Research Scholarship will be awarded only to a full-time registered student who will engage full-time in research during the period of the scholarship. The recipient of the scholarship

¹ 'Contact hours' refers to time spent in contact with students during tutorials or other classroom-based activities and does not include preparation time. The equivalent of '3 contact hours' therefore will normally be c. 6 hours per week during the teaching term.

is expected to be normally present in the university for the duration of the programme. Should the Scholar wish to take a prolonged absence from the university, s/he must apply for permission using Form GS 090, which is available on the [Graduate Studies website](#).

- m. The Galway Doctoral Research Scholarship is held subject to these Terms and Conditions. If any of the above is breached by a scholarship holder, the CASSCS will suspend or terminate the Scholarship and/or will require the Scholar to reimburse the College for such payments that have already been made.
- n. The successful applicant will be required to sign a form of consent under the Data Protection Act 1988 in relation to records on data concerning his/her registration status, academic record and scholarship payment details.
- o. The award of a Galway Doctoral Research Scholarship is made subject to receipt of funding from various sources. In the event of such funding being reduced or being discontinued the CASSCS, the National University of Ireland Galway or their agents will not be under any liability to provide funding or to compensate a Scholar for any reduction or cessation of such funding.
- p. In cases where ethical issues may arise from the research, applicants will be asked to provide a written statement to the effect that full consideration has been given to the ethical implications of the research proposal. In such cases, the successful application will require the approval of the Research Ethics Committee of the National University of Ireland Galway prior to confirmation of the Scholarship Award.
- q. In accepting a Galway Doctoral Research Scholarship, the successful applicant must also agree to accept the Terms and Conditions of the Scheme. Correspondence on this will not be entered into once an award has been accepted.
- r. In the event that the scholarship recipient fails to comply fully with the Terms and Conditions of the Scheme, the CASSCS reserves the right to revoke the Scholarship award.
- s. If a scholarship holder does not attend for a scheduled meeting with his/her GRC without reasonable cause, or if his/her GRC are unhappy with the progress being made on the research project, the GRC can recommend that the stipend payments be suspended forthwith.

6. Application Process

Applications may be completed either in English or Irish. Application forms and terms and conditions are available from: the [Moore Institute website](#).

Documents to be submitted by Applicant

- i. Sample of academic work of not more than 2,500 words: e.g. essay, book review, critique, selected portion of a larger work – in PDF format.
- ii. Application Data form – in PDF format.
- iii. Project Proposal form – in PDF format.
- iv. Transcript(s) outlining the results obtained by the student in all previously undertaken undergraduate and postgraduate degree programmes – in PDF format.

All Applicant forms (i-iv above) to be submitted to mooreinstitute@nuigalway.ie by the deadline of May 17, 2019 @ 5pm (GMT) with 'CITE Scholarship' in the subject line.

Document to be submitted by Referee

- a. Completed Academic Referee form - section 1 and 2 to be completed by the applicant and sections 3 and 4 completed by the Academic Referee. The Academic Referee should save the reference in PDF format and return it as an email attachment to mooreinstitute@nuigalway.ie by the deadline of 17.00 (GMT), Friday, May 17, 2019 with 'CITE Reference' in the subject line.

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7. Selection Process

The award will be made by the CASSCS on the recommendation of an Assessment Panel. The Panel shall comprise three representatives of Academic staff of History. Applications shall be assessed on the basis of academic excellence, the supporting letter of reference, and with reference to their alignment with the research themes listed below:

- Modern German and/or Polish history.
- Transnational and/or comparative approaches to modern Irish history.
- Colonialism and anti-colonialism within Europe.

The selection process is strictly confidential, and representations may not be made on behalf of applicants.

Note:

Late or incomplete applications or applications that do not fully adhere to the Terms and Conditions of this scheme will be deemed ineligible.

The College of Arts, Social Sciences, and Celtic Studies at NUI Galway reserves the right to alter the Conditions of Tenure of the Scholarship at any time.